

BEACON for Employers and Third-Party Agents

What is BEACON?

BEACON is the Maryland Division of Unemployment Insurance (Division) online unemployment insurance (UI) system, which employers and third-party agents can use to perform UI tasks and view account information, 24/7.

Employers can:

- View correspondence, access their tax rate and see UI account information;
- Submit reports and supporting documents (wage reports, etc.);
- Pay UI taxes;
- Respond to Requests for Separation Information;
- File an appeal;
- Set up an agent to manage their account, etc.

On behalf of clients, third-party agents can:

- Submit a power of attorney online and access their customer's account;
- Obtain rate information;
- File wage reports;
- Make contribution payments;
- File appeals.

Where do I access BEACON?

- BEACON employer portal employer.beacon.labor.md.gov/
- BEACON third-party agent portal <u>agent.beacon.labor.md.gov/</u>
- Each employer or agent must create an account to use BEACON.
 - Have an UI Account On the portal homepage, select 'I need to activate my account' and follow the prompts.
 - Do Not Have an Ul Account On the portal homepage, select 'Register for an Account' and follow the prompts.

How do I use BEACON?

To learn more about BEACON, see:

- BEACON System Overview (<u>labor.maryland.gov/employment/uibeaconoverview.shtml</u>)
- BEACON Tutorial Videos (<u>labor.maryland.gov/employment/uitaxapps.shtml</u>)