

BEACON Claimant User Guide

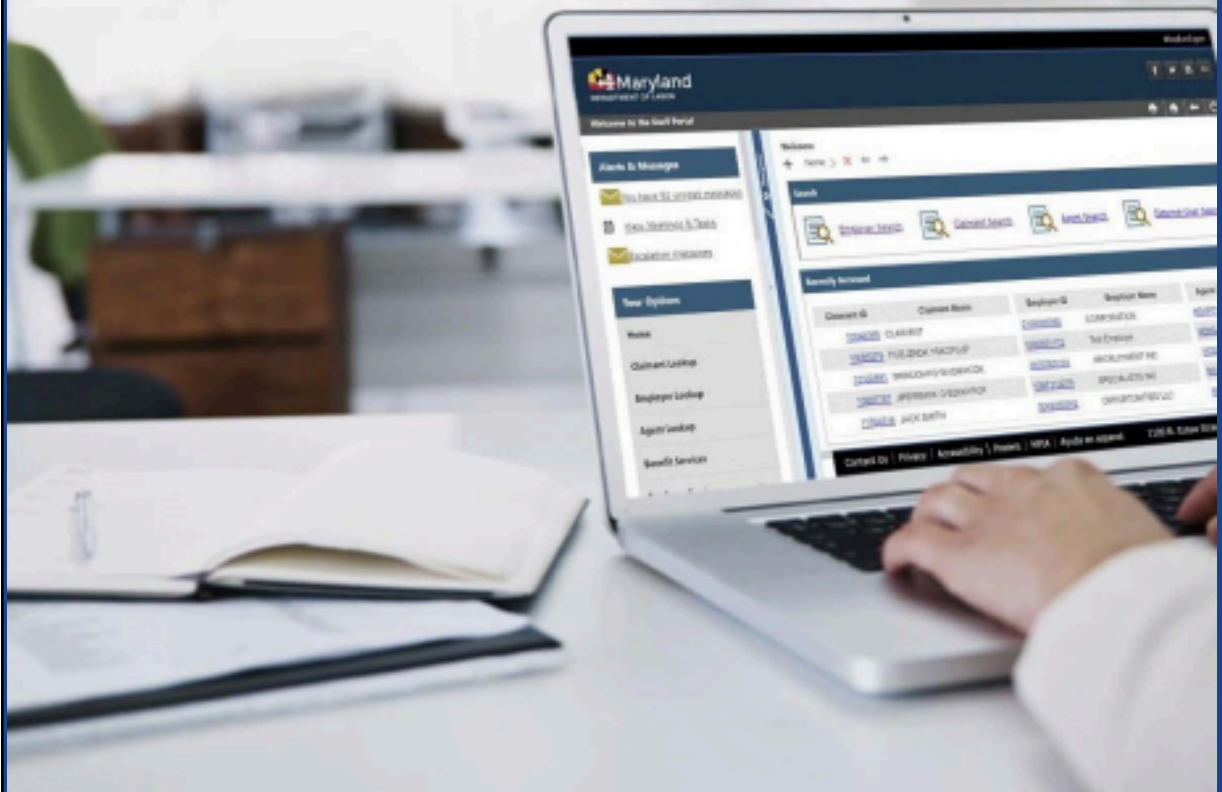


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Claimant Landing Page

A claimant (an individual who submits a claim for unemployment insurance benefits) lands on this page after selecting: beacon.labor.maryland.gov.

Maryland's BEACON Unemployment Insurance Application Webpage

Welcome to the Maryland Division of Unemployment Insurance BEACON System. Using BEACON, you will be able to file a claim for unemployment insurance (UI) benefits. You can also use BEACON to request your benefit payments each week by filing a Weekly Certification.

Unemployment insurance claimants must actively search for work to maintain their eligibility for benefits.

If you have an **Action Item** to file a Weekly Certification, please complete it if you wish to collect UI benefits for the week in question. If you have a **Reopen Claim** link in the left hand margin, please select it to reopen your claim if you are unemployed. Once you have completed the additional questions, you will be able to file a Weekly Certification, if eligible.

Even if your account is active and you have a balance, if you have an "Apply for Benefits" button, then you need to reapply for benefits to be able to file your Weekly Certification.

If you wish to reapply for benefits, you should access your BEACON portal from an internet browser, click on the "Apply for Benefits" link on your home page, and follow the steps. You cannot complete this process from the MD Unemployment for Claimants Mobile App.

Important Information: You also may apply for UI benefits or file Weekly Certifications by phone by calling a claims agent at 667-207-6520. For agent hours, see the [Claimant Contact Information webpage](#). You may also file a Weekly Certification by calling the automated phone system, available 24/7. Contact 410-949-0022 (if calling from the Baltimore area or out-of-state) or 800-827-4839 (if calling from Maryland, but outside of the Baltimore area).

- If you are unable to submit supporting documents/forms electronically, please call a claims agent for information about submitting paper documents.

☐ **Web Accessibility Mode for the Visually Impaired**

[Get Started with BEACON](#)

Claimant Log In Page

After selecting “Login to my Account” on the landing page, **enter your username and password** (established when you activate/create a BEACON account) and **enter the Captcha code** to access BEACON.


Welcome to the Maryland Department of Labor Unemployment Insurance BEACON system. To login to your account enter your username and password below and select 'Login'.

IMPORTANT

Maryland Department of Labor will never ask for your username or password.
NEVER respond to an email or text message asking for this information.
Your username and password are for your use only.

Username :

Password :



Captcha

☐ Remember Me
[Forgot Username](#)
[Forgot Password](#)

☐ Web Accessibility Mode
for the Visually Impaired

Login

Click [here](#) to file an unemployment insurance claim if you do not have an existing account.

Click [here](#) to activate your existing unemployment insurance account. If you activated your account in the One-Stop application, you will access your BEACON account with the same username and password.

- If you have **never filed for unemployment insurance (UI) in Maryland** - Activate a BEACON account by selecting the link in the sentence “Click [here](#) to file an unemployment insurance claim if you do not have an existing account.”
- If you **previously filed an UI claim but do not have a BEACON account** - Create an account by selecting the link in the sentence, “Click [here](#) to activate your existing unemployment insurance account.”
- If you **previously filed and have a BEACON account** - Log in to BEACON and select Apply for Benefits from the left menu and follow the prompts.

For more, see the [BEACON Claimant FAQs](#).

Claimant Portal Home Page

When you log in, you will be in your personal BEACON claimant portal. In your portal, you will see a **home screen with six informational sections**, which include:

- | | |
|--|---|
| <ul style="list-style-type: none">• Action Items• Claim Information• Weeks Claimed | <ul style="list-style-type: none">• Payment Information• Workforce Information• Quick Actions |
|--|---|

Action Items

- ✓ You have no overpayment due.
- ✓ You have no Open Action Items.
- 📅 You have no upcoming Interview/Hearing.

Claim Information

Claim Number	██████████
Status	Active
Program Name	REGULAR UI
Monetary Claim Type	UI
Weekly Benefit Amount	\$430.00
Maximum Benefit Amount	\$11,180.00
Monetary Balance	\$430.00
Benefit Year Begin Date	08/27/2023

Weeks Claimed

Week Ending	Status
02/24/2024	✓
02/17/2024	✓
02/10/2024	✓
02/03/2024	✓
01/27/2024	✓

✓ Claimed ! Available

Payment Information

Most Recent Week Claimed

Week Ending Date	02/24/2024
Date Filed	02/25/2024
Payment Method	
Payment Amount	\$0.00
Payment Status	Filed
Date Paid	
	View More
Preferred Method of Payment	Direct Deposit
Payment Method Status	Direct Deposit Verified

Workforce Information

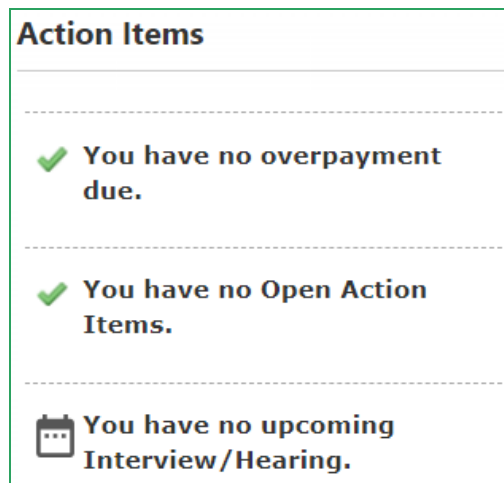
- ☰ Register with Maryland Workforce Exchange [Register](#)
- ☰ Access MWE account- Reemployment Exchange System (REX) [Select Here](#)

Quick Actions

- ☰ [Claimant Profile](#)
- ☰ [Change Address/Phone/email](#)
- ☰ [Change Payment Method](#)
- ☰ [Change Communication Preference](#)
- ☰ [Change Tax Withholding](#)

Action Items

In the **Action Items** section, you can see if you have an overpayment due, open action items (a task/action you are required to complete) or upcoming interviews or hearings.



1. **Overpayments** - When you owe overpaid unemployment insurance (UI) benefits, the amount owed is displayed in the Overpayments Due area of the Action Items section. If you are overpaid, you are required to repay all overpaid benefits, with penalty and interest.

NOTE - An overpayment occurs when you receive a benefit payment to which you are not entitled. If you are overpaid, you will receive an Overpayment Determination, which includes the overpayment amount, weeks you were overpaid, etc. For more, see the [Audits, Overpayments, and Fraud FAQs](#).

2. **Open Action Items** - The Action Items section will indicate if you have open action items. To see the open action item, select the "View" link. There are several types of action items, including, but not limited to:

• Weekly Claim Certification
• Fact Finding Questionnaire
• Documentation Needed - When you file an initial claim for UI benefits and documentation is needed, BEACON creates an action item with the name of the documentation in the subject line, for example: SSN Validation.
• Apply for Benefits - You may have an Apply for Benefits action item: when you initially log in after creating a BEACON account; when a new calendar quarter begins; after your benefit year expires; or when your claim is exhausted.
• Reopen Claim - A claimant will have a Reopen Claim action item when their claim has become inactive and there are still benefits available on the claim.

3. **You have no upcoming Interview/Hearing** - If you have a scheduled fact-finding appointment(s) or appeal hearing(s), it will be displayed in this section. In the image above, the claimant does not have a scheduled appointment or hearing.

Claim Information

Claim Information	
Claim Number	██████████
Status	Active
Program Name	REGULAR UI
Monetary Claim Type	UI
Weekly Benefit Amount	\$209.00
Maximum Benefit Amount	\$5,434.00
Monetary Balance	\$3,971.00
Benefit Year Begin Date	07/09/2023
Benefit Year End Date	07/06/2024

1. **Claim Number** - A number assigned to each claim filed (used to reference the claim).
2. **Status** - This refers to the status of the claim (active, expired, exhausted, inactive, suspended or withdrawn).

a. Active - A claim is considered active if you are determined eligible for benefits and received their weekly benefit amount.
b. Expired - An UI claim is valid for a certain number of weeks (depending on the UI program), and expires at the end of your benefit year. Under the regular Maryland UI program, you may receive up to 26 weeks of benefits in a 52-week period. If your claim expires, you may file a new claim. The Division will determine if you are still eligible.
c. Exhausted - A claim is exhausted when you use the maximum amount of benefit weeks you qualify for in a benefit year. If you exhaust your benefits, and have another potential benefit program available, you will receive an action item and an Apply for Benefits link in BEACON to apply for another benefit program.
d. Inactive - A claim becomes inactive in a circumstance where you were receiving benefits, returned to work, and reported wages greater than your weekly benefit amount. You are not considered unemployed if you are earning more than your weekly benefit amount. If your claim is inactive, you will receive an action item and a Reopen Claim link in their BEACON portal to apply for another benefit program.
e. Withdrawn - A claim which is removed from the UI system after it is determined that the claim is no longer valid. Example: If you file UI claims in two different states, one will be withdrawn (you may not collect UI benefits from two states simultaneously). If your claim is withdrawn, you will receive an action item and an Apply for Benefits link in BEACON to apply for another UI benefit program.

3. **Program Name** - The name of the UI benefit program under which you are receiving UI benefits. Examples of benefit programs include:

a. Regular Unemployment Insurance	e. Unemployment Compensation for
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b. Extended Benefits (EB) c. Trade Adjustment Assistance (TAA) d. Work Sharing (also called Short-Time Compensation)	f. Federal Employees (UCFE) Unemployment Compensation for Ex-Servicemembers (UCX)
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4. **Monetary Claim Type** - This refers to the type of wages used to qualify the claimant for UI benefits (you must meet monetary and non-monetary requirements to be eligible for UI benefits). For more, see the [Eligibility Requirements FAQs](#). Monetary claim types include:

a. UI - Based on W-2 wages. b. UCX - Based on wages from military service. c. UI-UCX - Based on both W-2 wages and wages from military service. d. UCFE - Based on income from federal employment. e. UI-UCFE - Based on both W-2 wages and wages from federal employment. f. UI-UCX-UCFE - Based on a combination of W-2 wages, wages from military service, and wages from federal employment.	g. UCX-UCFE - Based on wages from both military service and federal employment. h. Combined Wage Claim - Based on wages earned in multiple states. i. Shell Claim - Maryland took the claim application, but benefits will be paid by another state. j. IB1 - Based on wages in a state that does not accept online or telephone claims. The claim is sent to the state liable for the UI benefits.
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5. **Weekly Benefit Amount (WBA)** - The WBA is a fixed, weekly benefit payment you will receive each week (if eligible for UI benefits). The WBA is based on the qualifying wages you earned in a specific, one-year period (standard or alternate base period). The WBA in Maryland ranges from **\$50 to \$430**. For more, see the [Claims Filing - Initial Claims FAQs](#).

NOTE: You may receive less than the WBA in certain circumstances. Example: if you earn wages in a week, owe child support, or have an overpayment, deductions may be made from your WBA.

6. **Maximum Benefit Amount** - The maximum amount of money you may receive during a benefit year.
7. **Monetary Balance** - The amount of UI benefits you have left for the benefit year. When you receive all of the available payments for the year, your claim is considered exhausted.
8. **Benefit Year Begin Date** - The date your benefit year begins (a 52-week period that starts on the Sunday of the week in which you filed an initial claim). Example: If you filed on Wednesday, March 6, your benefit year would begin Sunday, March 3). Under the Maryland regular UI program, you may receive up to 26 weeks of UI benefits per benefit year.
9. **Benefit Year End Date** - The date that your UI claim expires. The benefit year end date is 52 weeks from the start of the benefit year (end date is always a Saturday).

Weeks Claimed

Weeks Claimed	
Week Ending	Status
10/03/2020	!
09/26/2020	!
09/19/2020	✓
✓ Claimed	! Available

- 1. Week Ending** - The week ending date is the **last day of the benefit week**. The benefit week runs Sunday through Saturday, and the week ending date is always a Saturday. After each benefit week ends, you are required to file a weekly claim certification to request benefit payments (for the last completed benefit week).
- 2. Status** - The status refers to whether a claim certification was filed for the week.
 - A. Claimed (✓)** - When you file a weekly claim certification for a benefit week, the status for that week is claimed. This is represented by a check mark (✓).
 - B. Available (!)** - If you have not filed a weekly claim certification for a benefit week, the status for the week is available. The weeks for which you can file a weekly claim certification will be displayed and will be represented by an exclamation mark (!).

Payment Information

Payment Information	
Most Recent Week Claimed	
Week Ending Date	10/22/2022
Date Filed	10/23/2022
Payment Method	CHECK
Payment Amount	\$357.00
Payment Status	Cleared
Date Paid	11/02/2022

1. **Week Ending Date** - The last date of a particular benefit week. In Maryland, the benefit week is from Sunday to Saturday, and the week ending date is always a Saturday.
2. **Date Filed** - The date on which you filed a weekly claim certification.
3. **Payment Method** - The method that you choose to receive your benefit payments. There are two benefit payment options: direct deposit or check sent by U.S. mail.
4. **Payment Amount** - The amount of UI benefits you were paid for the specified benefit week.
5. **Payment Status** - Payment status refers to whether your weekly benefit amount was paid. If not, the payment status displays where the benefit is in the payment process, including any issues with the payment. For details, see Claimant Payment Status below.
6. **Date Paid** - The date the UI benefit payment was posted to your account. You may receive your payment after this date (depending on your financial institution or mail delivery times).

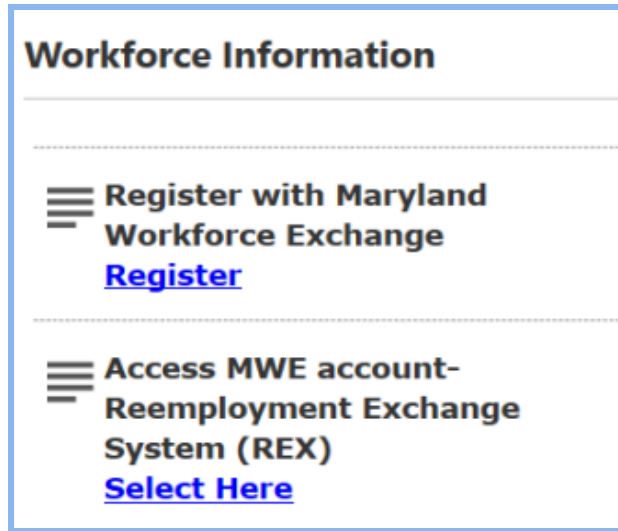
Claimant Payment Status

Payment Status	Definition
Benefits Exhausted	This status is displayed if the weekly benefit amount cannot be paid because the balance is exhausted. For more, see pages 7-8.
Canceled	This status is displayed if the direct deposit or check payment was canceled.
Claim Not Active	This status is displayed when a weekly claim certification(s) was filed, but the claim is canceled.
Cleared	Direct Deposit - This status will display when your financial institution indicated that the benefit payment was deposited into your account. Check - This status will display when the clear check file is received from the bank.
Disqualified	This status is displayed if: <ul style="list-style-type: none">• you are disqualified from UI benefits for the specified benefit week(s); or,• your severance pay is greater than your weekly benefit amount.

Earnings More than Weekly Benefit Amount	This status is displayed if you reported earnings on your weekly claim certification that were greater than your weekly benefit amount.
Filed	This status is displayed if your weekly certification was filed, but not yet processed.
Final Payment	This status is displayed during the last weekly benefit payment before your monetary balance is exhausted. After the specific week is paid, the monetary balance is reduced to 0.
Monetarily Ineligible	This status is displayed if the week cannot be paid, since you are monetarily ineligible for UI benefits.
On Hold	<p>Generally, you will see an "On Hold" payment status if your claim has unresolved issue(s), requires authentication, or requires additional information from a third party. Your payments will be "On Hold" under the following circumstances:</p> <ol style="list-style-type: none"> 1. Indefinitely - If you have an unresolved issue (listed below) which prevents payment of benefits. To view any issues, select "Eligibility Issues" from the left menu in your BEACON portal. <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <ol style="list-style-type: none"> a. Able and Available b. Active Search for Work c. Alien Issues d. Attending School/Training e. Backpay Award/Damages f. Conversion g. Disaster Unemployment Assistance (DUA) h. Discharged i. Earnings j. Extended Benefits Issues k. Emergency Unemployment Benefits l. Employee Hired by Maryland Department of Labor m. Filing Proper Claims n. Fraud o. Labor Disputes p. Leave of Absence Issues q. Military Entitlement r. Monetary Eligibility s. Never Employed Here t. Not Unemployed u. OIG investigation v. Option to File in Another State w. Other Payment x. Other Unemployment Benefits y. Payment Block z. Pension aa. Reasonable Assurance bb. Refusal of Work cc. Reporting Requirement dd. RTAA ee. Severance Pay ff. Special Pay/Bonus Pay gg. TEUCA hh. TRA/RTAA Issues ii. Vacation/Holiday Pay jj. Voluntary Quit kk. Wage Certification </div>

	<div>II. Work Sharing</div> <p>2. For 10 days - If the employer did not yet respond to the Maryland Division of Unemployment Insurance (Division) request for separation information. After this period ends, the hold will be automatically lifted and your payment will be issued (if there are no other issues preventing payment).</p> <p>3. Indefinitely - If your profile information could not be validated by the Social Security Administration. You will receive correspondence in your portal indicating that additional documentation is required to resolve this issue. You should also check your action items for additional steps you may take to resolve the issues.</p> <p>4. Indefinitely - If you filed an Additional Training Benefits claim certification but has not submitted a progress report.</p> <p>5. Indefinitely - If you filed a Trade Adjustment Assistance (TAA) claim, but have not submitted a progress report.</p>
Overpaid	This status is displayed when UI benefits (paid during the specified week) are later determined to be partially or totally overpaid. For more, see the Audits, Overpayments and Fraud FAQs .
Overpayment Offset	This status is displayed if the entire payment amount was offset and applied to an existing overpayment balance.
Partial Overpayment Offset	<p>This status is displayed if part of your weekly benefit amount was applied to your existing overpayment balance.</p> <p>Example: If you get \$200 in UI benefits and owe a \$100 overpayment, you will receive \$100 in UI benefits and \$100 will be offset to repay the overpayment.</p>
Pending	Pending status is displayed if the payment was made but not yet deposited, or if your eligibility for benefits is not yet determined.
Processed	This status is displayed when the payment is transmitted to the bank.
Reissued	This status is displayed if the weekly benefit payment was reissued to you.
Rejected	The Rejected status is displayed if a direct deposit payment was rejected by the financial institution.

Workforce Information



1. **Register with Workforce** - After you apply for UI benefits, you are **required to register** with the [Maryland Workforce Exchange \(MWE\)](#), **upload or create a résumé in MWE**, and **maintain an up-to-date resume** while collecting UI benefits.

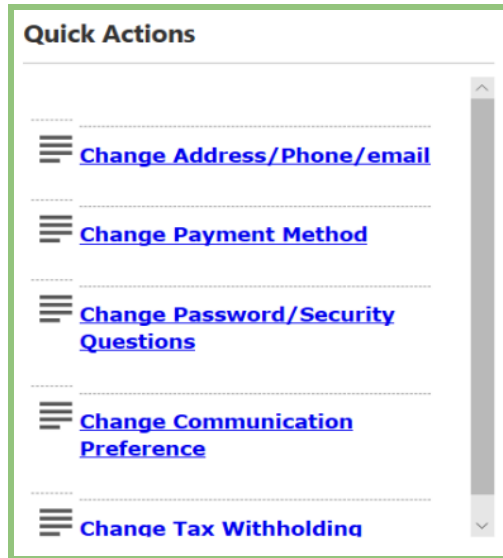
You should also strongly check your MWE inbox frequently for tasks you are required to complete. For more, see the [Maryland Work Search Requirements](#) webpage.

- MWE offers several resources to help you become reemployed. With MWE, you can complete an online self-assessment, conduct labor market research, set up job opportunity alerts, and much more.

2. **Access MWE Account-Reemployment Exchange System (REX)** - The Reemployment Exchange (REX) Module (also called the Job Contact and Reemployment Activity log) allows you to enter valid reemployment activities and job contacts.

After you apply for UI benefits, you are also required to complete at least three valid reemployment activities, including at least one job contact, each week. For more, see the [Maryland Work Search Requirements](#) webpage.

Quick Actions



1. **Claimant Profile** - This displays your demographic information (address, contact information, communication preferences, account activity, etc.).
2. **Change Address/Phone/Email** - You can change or update your contact information (address, phone number, or email address) in this section.
3. **Change Payment Method** - You can change your payment method in this section (you may choose to receive UI benefits by direct deposit or check).
4. **Change Communication Preference** - You can select your preferred method of communication (e-mail, text message, or mail) in BEACONI. All correspondence is also available in BEACONI.
5. **Change Tax Withholding** - UI benefits are taxable. You can request to withhold state taxes, federal taxes, both, or neither, from your UI benefits (change your withholding status in this section of BEACON).

Eligibility Issues

This screen (available by selecting the Eligibility Issues option from the left menu in your BEACON portal) **displays the eligibility issues** (related to the most recent claim only).

Issue Number:

Status: All ▼

Issue Type: ▼

Search

Reset

In order to view any eligibility issues on your claim, click on Search.

Search Results

New

Export to Excel

Issue	Activity Name	Issue Level	Issue Type	Issue Sub Type	Employer ID	Employer Name	Status	Benefit Year Begin
012	Cancelled	Adjudication	Active Search for Work	General Requirements			Cancelled	10/29/2023

Eligibility Issues - An eligibility issue is created on a claim when a circumstance that may impact your eligibility for benefits arises. For example, an eligibility issue would be created if you indicated you are not able and available for work due to medical issues. An issue does not mean you are not eligible for benefits, it means staff must obtain further information before determining eligibility.

Search Criteria

1. **Issue Number** - Search field used to search by a particular eligibility issue number.
2. **Status** - A dropdown menu used to search for issues by their status, such as Pending, Mailed, Canceled, and Resolved.
3. **Issue Type** - A dropdown menu of all possible issues. You can use the dropdown menu to select which issue they would like to search for.
4. **Search/Reset** - A tab which can be selected to look for a particular item number, status or issue type. The reset tab will clear the searchable field to start anew. To see all issues, select the "Search" button with all search criteria fields blank.

Use the Search button to view any of your claim's eligibility issues.

1. **Export to Excel** - An option that allows you to download data about your eligibility issues in an Excel spreadsheet. You may select which categories to include in the spreadsheet.
2. **Issue Level** - Indicates where an issue is in the eligibility determination process. Most issues only go to an adjudication issue level.

- **Flag** – Indicates that the system has established an issue, but you are not eligible for benefits because you are monetarily ineligible. This issue is not sent to adjudication.
- **Adjudication** – The first step in the resolution of an issue.
NOTE: During the adjudication process, Division staff investigate and review relevant facts/circumstances in an attempt to resolve an issue related to an UI claim.
- **Corrected** – A corrected decision is a redetermination initiated by the Division to correct an error.

<ul style="list-style-type: none"> ● Redetermination – An additional adjudicator’s determination on an issue.
<ul style="list-style-type: none"> ● Nullified – Indicates that a prior issue/decision is removed or made null and void. All downstream effects of the issue/decision are also reversed.
<ul style="list-style-type: none"> ● End Indefinite Denial – This displays when a penalty ended because you met the requirements to requalify for UI benefits.
<ul style="list-style-type: none"> ● First Level Appeal – This is a Lower Appeals decision (see Lower Appeals FAQs).
<ul style="list-style-type: none"> ● Second Level Appeal – This is a Board of Appeals decision (see Board of Appeals FAQs).
<ul style="list-style-type: none"> ● Third Level Appeal – This is a decision from the Maryland Circuit Court.
<ul style="list-style-type: none"> ● External Appeal – This is a decision made from the Maryland Circuit Court.

3. **Issue Type** - A description of your eligibility issue.
4. **Employer Name** - The name of the employer, if an employer is attached to the issue.
5. **Status** - The status is the processing stage of the eligibility issue. Example: If the status is Pending, this means an issue which was created, but is not resolved. If the status is Mailed, a determination was mailed to you.
6. **Determination Date** - This is the date the original determination was entered. This will remain blank until a determination is made.

Benefit Payment and Payment History

Claimant Information				
Claimant Name: [REDACTED]		Claimant ID: [REDACTED]	Claim ID: [REDACTED]	
Benefit Year Begin Date: 11/20/2022		Benefit Year End Date: 11/18/2023		Last Week Filed: N/A
Potential Benefits By Program				
Claim Number	Program Name	Benefit Year Begin Date	Benefit Year End Date	Weekly Benefit Amount
[REDACTED]	REGULAR UI	11/20/2022	11/18/2023	\$295.00
Search Criteria				
Week Ending Date From: []		Week Ending Date To: []		
Date Payment Issued From: []		Date Payment Issued To: []		
<input type="button" value="Search"/>		<input type="button" value="Reset"/>		

Claimant Information

1. **Claimant Name** - The name of an individual who filed a claim for UI benefits, also referred to as a claimant.
2. **Claimant ID** - A unique, eight-digit number which identifies a claimant.
3. **Claim ID** - An assigned number which identifies a specific claim.
4. **Benefit Year Begin Date** - The date on which an unemployment claim begins. A benefit year is a one-year period that begins on the Sunday of the calendar week that you filed an initial claim for UI benefits. For example, if you file on Wednesday, March 6, your benefit year will begin on Sunday, March 3.
5. **Benefit Year End Date** - The date on which an UI claim expires. The benefit year end date is 52 weeks from the start of the benefit year (the end date is always a Saturday).
6. **Last Week Filed** - The last benefit week for which you filed a weekly claim certification.

Potential Benefits by Program

1. **Claim Number** - An identification number assigned to each claim.
2. **Program Name** - The name of the UI or federal compensation program under which you qualify for UI benefits.
3. **Benefit Year Begin Date** - A benefit year is a one-year period that begins on your claim's effective date. The effective date is the date on which an UI claim begins (the Sunday of the week in which you filed an initial claim).
4. **Benefit Year End Date** - The date on which an UI claim expires. The benefit year end date is 52 weeks from the start of the benefit year (it is always a Saturday date).
5. **Weekly Benefit Amount (WBA)** - The WBA is a fixed weekly benefit payment you will receive from the Division, if eligible. The WBA is based on the qualifying wages you earned during the base period. The WBA in Maryland ranges from \$50 to \$430. For more, see the [Claims Filing - Initial Claims FAQs](#).

NOTE: You may receive less than the WBA in certain circumstances (for example, if you earn wages in a week, owe child support, or have an overpayment balance).

Search Criteria

Week Ending Date From:

Week Ending Date To:

Date Payment Issued From:

Date Payment Issued To:

Search

Reset

Payment History

Export To Excel

Export To PDF

First

Prev

1

2

Next

Last

Results 1 - 10 of 12

Week Ending	Date Certification Received	Program Name	Date Payment Issued	Benefit Amount	Payment Amount	Overpayment	Process Status	Adjusted	Process/Adjusted Date	History
02/24/2024	02/25/2024	REGULAR UI		\$430.00	\$0.00	No	Filed	No	02/25/2024	View

Search Criteria

- Week Ending Date From** - First day to be included in the search results.
- Week Ending Date To** - Last day to be included in the search results.
- Date Payment Issued From** - The earliest payment date to be included in the search results.
- Date Payment Issued To** - The last payment date to be included in the search results.

Payment History

- Week Ending** - The end of the benefit week in which you should file a weekly claim certification. The benefit week runs Sunday through Saturday.
- Date Certification Received** - The day you filed a weekly claim certification for the benefit week.
- Program Name** - The name of the program under which you qualify for UI benefits.
- Date Payment Issued** - The date the payment is either released to your financial institution (direct deposit) or sent to you by mail.
- Benefit Amount** - A benefit amount (also referred to as the weekly benefit amount) is a fixed, weekly payment of UI benefits you will receive, if eligible. The amount displayed is before taxes, offsets, deductions, and other adjustments.
- Payment Amount** - The actual amount of UI benefits you were paid (after taxes, offsets, etc.) for the specified week.
- Overpayment** - An overpayment occurs when you receive a benefit payment to which you are not entitled. You will be sent an Overpayment Determination to notify you about the overpayment. A disqualification of earnings, among other reasons, can cause an overpayment.

8. **Process Status** - The process status section describes where a weekly benefit payment is in the payment process. The status may show a benefit payment has cleared. If you are receiving benefit payments by check, this means the payment cleared the bank.
9. **Adjusted** - An UI agent may adjust a benefit payment (such as editing or canceling a benefit payment) when the payment status is pending. If a benefit payment was adjusted, "yes" is displayed in this section. "No" is displayed if a payment was not adjusted.
10. **Process/Adjusted Date** - The date on which your payment was processed or adjusted by the Division.
11. **History** - BEACON displays a historical view of your payments by week. By selecting the VIEW tab, you can see more detailed information about a benefit week, including the payment details for that week, tax withholding, and deductions.
12. **Export to Excel** - With this feature, you can export your payment history to a Microsoft Excel file.
13. **Export to PDF** - With this feature, you can export your payment history results to an Adobe PDF file.