

State of Maryland  
**BOARD OF INDIVIDUAL TAX PREPARERS**  
BUSINESS MEETING AGENDA  
500 North Calvert Street Baltimore, MD 21202  
Monday, March 27, 2017

**Seven administrative hearings are scheduled for today @ 10:00 AM**

1. Call to Order
2. Approval of Minutes of February 14, 2016
3. Report of the Vice Chair
4. Executive Director's Report
5. New Business
6. Old Business
7. Executive Session  
The Board expects to go into a closed Executive Session for discussion of the following matters:
  - A. The Complaint Committee Report--This is an administrative function of the Board and as such is not subject to the Open Meetings Law.
  - B. Conduct Disclosures on Applications--The Board will be consulting with counsel for legal advice on these matters as allowed under General Provisions Article § 3-305(b)(7).
8. Next Meeting Date – Date(s) April TBD
9. Adjournment

**(Please silence electronic devices during the meeting. Thank you.)**