



## MEMORANDUM

Date: March 09, 2015

To: Maryland Approved Industrialized Building Manufacturers  
Maryland Approved Testing Facilities (ATF)  
All Local Building Officials

From: Norman Wang, RA, Manager, Industrialized Building and Manufactured Homes Program,  
Maryland Codes Administration

Ref: MD Registered Design Professional Prepared Documents for One- and Two-Family Dwellings

A previously issued DHCD Memo, dated 05/09/2003, stated: “(3) For buildings other than one- and two-family dwellings, the documents shall be prepared by or under the direct supervision of a Maryland registered architect or engineer...”. Some of the manufacturers and ATF’s have interpreted the statement above as no Maryland registered architect or engineer prepared documents are required for one- and two-family dwellings.

The purpose of this Memo is to clarify the requirements of construction documents for one- and two-family dwellings. Per 2015 IRC, R106.1 Submittal documents: “..Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional..”.

Therefore, effective immediately, this office will require additional construction documents to be prepared by a Maryland registered design professional for one- and two-family dwellings when they are deemed necessary. For example, such documents are required when a beam/girder design cannot reference 2015 IRC, Tables R602.7(1), (2), (3) & Table R602.7.3.

