



State of Maryland  
Department of Labor  
OFFICE OF THE COMMISSIONER OF FINANCIAL REGULATION  
500 N. Calvert Street, Suite 402  
Baltimore, Maryland 21202

---

**APPLICATION TO ESTABLISH A REPRESENTATIVE OFFICE  
OF A FOREIGN BANK CORPORATION**

---

**Instructions:** A completed application for **each** non-branch representative office to be established in Maryland by an out-of-state bank or a national/federal bank not headquartered in Maryland must be submitted to: the Corporate Activities Unit of the Office of the Commissioner of Financial Regulation, 500 N. Calvert Street, Suite 402, Baltimore, MD 21202 or [DLFRFinReg-LABOR@maryland.gov](mailto:DLFRFinReg-LABOR@maryland.gov). A non-refundable filing fee of \$500 is required. Please submit the filing fee by check or inquire for other payment methods, made payable to the Commissioner of Financial Regulation, with your application.

Upon approval, a Foreign Bank Representative Office Permit will be issued by the Office of Financial Regulation, which is valid for three years. Permits may be renewed at the end of the three-year period.

**Pursuant to the requirements of Md. Code Ann., Financial Institutions §12-208, application is hereby made by the following financial institution to establish a (non-branch) representative office in Maryland:**

Name of foreign bank: \_\_\_\_\_

Address of principal office: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of contact person: \_\_\_\_\_

Title: \_\_\_\_\_

Direct phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Type of office in Maryland: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Address of Maryland office: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Detailed description of services to be offered at this location:

---

---

---

---

**By my signature below, I certify that:**

**1) This information is accurate and true, and that the activities to be conducted in this representative office will be limited to those described above; and**

**2) Deposits will not be accepted, checks will not be cashed, loan proceeds will not be disbursed, and lending decisions will not be made at this location.**

_____	_____
Print Name( <i>must be corporate officer</i> )	Title
_____	_____
Signature	Date

Notice: If changes are to be made to any of the above information, you must provide written notification to the Office of the Commissioner of Financial Regulation prior to making such changes.

The Commissioner will refer any violation of Maryland law to the institution's primary state or federal regulator and to the Attorney General for the State of Maryland.