



STATE OF MARYLAND  
 DEPARTMENT OF LABOR, LICENSING AND REGULATION  
 DIVISION OF LABOR AND INDUSTRY  
 1100 NORTH EUTAW STREET, ROOM 606, BALTIMORE, MD 21201  
 (410) 767-2992

**EMPLOYMENT AGENCY BOND SUBMITTAL**

**WHEREAS**, Section 9-101 of the Business Regulation Article, Annotated Code of Maryland provides that any person who, for a fee obtains, offers to obtain, or attempts to obtain employment; or provides to a client information to enable them to acquire employment: or obtains, offers to obtain, or attempts to obtain employment or an engagement in connection with an entertainment, exhibition, or performance, is considered an Employment Agency.

**WHEREAS**, Section 9-301 of the Business Regulation Article, Annotated Code of Maryland provides that before any such Employment Agency shall do business in the State of Maryland they shall give a bond in the penal sum of Seven Thousand Dollars (\$7,000.00) for each Agency to be operated within the State payable to the State of Maryland and conditioned upon the compliance by said applicant with the provision of Title 9 of the Business Regulation Article and the payment by such applicant of all damages occasioned to any person by reason of any misstatement, misrepresentation, fraud, or deceit forbidden by said subtitle of the part of such applicant or of his agents or employees.

**NOW, THEREFORE**, the principal \_\_\_\_\_, as a  
(NAME OF EMPLOYMENT AGENCY)  
 condition of this obligation continuance and submittal of this penal bond, shall faithfully observe the provisions of Title 9 of the Business Regulation Article, and shall pay all damages occasioned to any person by reason of any misstatement, misrepresentation, fraud, deceit, or any unlawful act or omission of such business, their agents or employees occurring in the course of business conducted under such , or caused by any violation of the aforesaid Article in carrying on the business for which said authorization is granted then this obligation shall be null and void, otherwise to remain in full force and effect.

Employment Agency Representative: \_\_\_\_\_  
(Print Name) (Signature)

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**BOND SUBMITTAL CHECKLIST AND DETAILS**

- o The attached PENAL BOND has been issued to the above Principal by:  
 SURETY / INSURANCE COMPANY: \_\_\_\_\_
- o Surety / Insurance Company is a corporation duly incorporated under the laws of the State of \_\_\_\_\_ and authorized to write fidelity and surety bonds in the State of Maryland.
- o The Penal Bond has been issued in the amount of at least \$7,000;
- o The State of Maryland, Commissioner of Labor and Industry has been made the obligee; and,
- o The Surety / Insurance Company has affixed appropriate signatures
- o This completed form (signed by the authorized employment agency representative) and the original bond must be returned to:
  - Division of Labor and Industry
  - 1100 N. Eutaw Street, Room 606
  - Baltimore, Maryland 21201