

Employers - Prevent Costly UI Fraud!

Unemployment insurance (UI) fraud refers to knowingly making false statements, misrepresenting, or failing to give important facts to obtain or increase UI benefits. Employers play a critical role in reducing fraud by quickly and accurately reporting new hire information and substantiating employment/job applicant details with UI investigators, when requested.

To report UI fraud in Maryland, submit a **Request for Investigation of Unemployment Insurance Fraud** (labor.maryland.gov/forms/uifraudtipform.pdf) via: e-mail (ui.fraud@maryland.gov); fax (410-767-2610); or mail (Attn: Benefit Payment Control, 100 South Charles Street, Tower 1, Baltimore, MD 21201).

Maryland State Directory of New Hires

Employers who are covered under Maryland UI Law must report new employees, re-hires, or recalled employees to the **Maryland State Directory of New Hires** (mdnewhire.com).

This directory is used to protect against UI overpayments and fraud, public assistance fraud, and assist in the enforcement of child support.

Report required information within 20 days after an employee is hired, returns to work, or is re-hired

Employers are required to report the following information in the Maryland State Directory of New Hires:

- **Employee personal information** (name, Social Security number, address);
- **Date of hire**
- **Salary and frequency of pay**
- **Whether medical benefits are available**
- **Employer information** (name, address, Maryland UI employer account number, Federal Employer Identification Number)

Additional information is requested on a voluntary basis. For more, contact the **Maryland New Hire Registry Help Desk** via: phone at (410) 281-6000 or 1-(888) MDHIRES; fax at (410) 281-6004; or see mdnewhire.com.

Cooperate with UI investigators

UI claims are randomly selected for audit each year. During an audit, employers may be asked to substantiate employment information, including wages, reason for separation or reduced hours, and job search information reported by a claimant.

Investigations are conducted by phone, email, mail, or fax.