

MARYLAND WORKFORCE DEVELOPMENT SYSTEM

Maryland Workforce Issuance

Policy Issuance No. PI-OFC-2014-07 Policy Information Guidance

Original Change: # Rescissions: none

To: Maryland Workforce Investment Grant Recipients
WIA Directors
WIA Fiscal Managers

cc: Local WIA Fiscal Staff

From: Julie Squire, Assistant Secretary, 
Department of Workforce Development and Adult Learning

Date: May 7, 2014

Effective Date: Immediately

Expiration Date: June 30, 2015

GWIB Approval Date: N/A

Authority: Training and Employment Letter Guidance Letter No. 18-13 Workforce Investment Act of 1998, (29 U.S. Code 2801 et seq,) Public Law 105-220, as amended WIA Final Rule, 20 CFR 660-671, Planning Guidance for the Strategic State Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act (OMB No. 1205-0398)

Subject: Local WIA Allocations for PY 2014 and FY 2015

Purpose: To issue the PY'14/FY'15 WIA Allocation

Policy: N/A

Background: TEGL 18-13 announced the PY 2014 and FY 2015 State allotments for WIA Adult, Youth and Dislocated Workers.

The PY 2014 and FY 2015 Local WIA allocations are attached.

Up to 10% of the allocation can be used for administrative expenditures.

PY 2014 Youth funding is available effective April 1, 2014 and must be requested for use as of April 1, 2014.

The PY and FY funding is awarded as separate grants, and must be recorded, budgeted and reported as separate grants.

Action Required

by Local:

Doreen Shahan will e-mail signature sheets with the local allocation amounts to the WIA Directors and WIA Fiscal Managers. The LWIB should obtain the needed signatures and narratives (use attached form), and submit the following to the attention of Doreen Shahan, Fiscal Administrator

By May 20, 2014:

Two signed Signature Sheets for the PY 2014 Allocation
Program Narrative for the PY 2014 Allocation

By August 29, 2014:

Two signed Signature Sheets for the FY 2015 Allocation
Program Narrative for the FY 2015 Allocation

Inquiries:

Dorothee Norton (410) 767-2283 or Dorothee.norton@maryland.gov

Attachments: (2) PY'14/FY'15 WIA Allocations
Grant Narrative Template

Attachment: WIA Local Allocations

DLLR, DWDAL PY 2014 and FY 2015 Local WIA Formula Allocations

PY 2014 ALLOCATIONS (7/1/14)

	ADULT	YOUTH	DLW	TOTAL
Anne Arundel	49,637	731,920	127,505	909,062
Baltimore City	176,853	2,626,814	205,958	3,009,625
Baltimore County	95,035	1,524,012	231,528	1,850,575
Frederick	19,539	323,839	136,203	479,581
Lower Shore	31,463	512,016	39,487	582,966
Mid Maryland	38,575	575,470	275,885	889,930
Montgomery	81,530	1,125,778	147,858	1,355,166
Prince George's	94,460	1,627,947	172,211	1,894,618
Southern Maryland	29,523	438,714	106,979	575,216
Susquehanna	38,502	554,684	108,371	701,557
Upper Shore	22,196	323,839	92,889	438,924
Western Maryland	41,017	575,470	94,627	711,114

FY 2015 ALLOCATIONS (10/1/14)

	ADULT	DLW	TOTAL
Anne Arundel	651,562	771,923	1,423,485
Baltimore City	2,321,485	1,246,870	3,568,355
Baltimore County	1,247,492	1,401,677	2,649,169
Frederick	256,476	824,578	1,081,054
Lower Shore	413,002	239,054	652,056
Mid Maryland	506,350	1,670,218	2,176,568
Montgomery	1,070,221	895,136	1,965,357
Prince George's	1,239,948	1,042,570	2,282,518
Southern Maryland	387,543	647,657	1,035,200
Susquehanna	505,409	656,082	1,161,491
Upper Shore	291,364	562,356	853,720
Western Maryland	538,412	572,888	1,111,300

*** Up to 10% of the funding can be used for actual administrative expenditures**

*** PY and FY funding is awarded as separate grants, and must be recorded and reported as separate grants.**

GRANT PROPOSAL FORM
To Be Submitted to
THE DEPARTMENT OF LABOR LICENSING & REGULATION
DIVISION OF WORKFORCE DEVELOPMENT AND ADULT LEARNING

NAME & ADDRESS OF GRANTEE: TELEPHONE:	Grant Action: _____ Initial Request _____ Modification Request # _____ _____ Grant Request Number		
GRANT PERIOD			
LWIB/AREA:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">FROM</td> <td style="width: 50%; border: none;">TO</td> </tr> </table>	FROM	TO
FROM	TO		
FUNDING SOURCE: <input type="checkbox"/> WIA <input type="checkbox"/> Wagner-Peyser <input type="checkbox"/> OJT-NEG <input type="checkbox"/> BRAC <input type="checkbox"/> Rapid Response <input type="checkbox"/> Other _____	CONTRACT AWARD VALUE: ADULT \$ _____ YOUTH \$ _____ DLW \$ _____ TOTAL \$ _____		
SCOPE OF WORK (a brief justification for your WIA Funding. What specific population/entity will be served? Include all Funding streams) 			
DELIVERABLES (Items that will be delivered as part of the project. What tangible items will be delivered at the end of the project—documentation? Training?) 			

ITEMIZED BUDGET (Please provide an itemized budget)

ADULT

		PROGRAM BUDGETED EXPENDITURES		ADMINISTRATIVE BUDGETED EEXPENDITURES
Salary	\$	0.00	Salary	\$ 0.00
Fringe	\$	0.00	Fringe	\$ 0.00
Travel	\$	0.00	Travel	\$ 0.00
Participant Training	\$	0.00	Equipment	\$ 0.00
Supportive Services	\$	0.00	Supplies	\$ 0.00
Equipment	\$	0.00	Contractual	\$ 0.00
Supplies	\$	0.00	Other *	\$ 0.00
Contractual	\$	0.00		
Other *	\$	0.00		

YOUTH

		PROGRAM BUDGETED EXPENDITURES		ADMINISTRATIVE BUDGETED EEXPENDITURES
Salary	\$	0.00	Salary	\$ 0.00
Fringe	\$	0.00	Fringe	\$ 0.00
Travel	\$	0.00	Travel	\$ 0.00
Participant Training	\$	0.00	Equipment	\$ 0.00
Supportive Services	\$	0.00	Supplies	\$ 0.00
Equipment	\$	0.00	Contractual	\$ 0.00
Supplies	\$	0.00	Other *	\$ 0.00
Contractual	\$	0.00		
Other *	\$	0.00		

DLW

		PROGRAM BUDGETED EXPENDITURES		ADMINISTRATIVE BUDGETED EEXPENDITURES
Salary	\$	0.00	Salary	\$ 0.00
Fringe	\$	0.00	Fringe	\$ 0.00
Travel	\$	0.00	Travel	\$ 0.00
Participant Training	\$	0.00	Equipment	\$ 0.00
Supportive Services	\$	0.00	Supplies	\$ 0.00
Equipment	\$	0.00	Contractual	\$ 0.00
Supplies	\$	0.00	Other *	\$ 0.00
Contractual	\$	0.00		
Other *	\$	0.00		