



DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
MARYLAND HOME IMPROVEMENT COMMISSION
500 N. Calvert Street, Room 306
Baltimore, MD 21202-3651

DEPARTMENT OF LABOR, LICENSING AND REGULATION

Maryland Home Improvement Commission
Public Business Meeting Minutes

DATE: February 4, 2016
TIME: 10:10 a.m.
LOCATION: 500 N. Calvert St.
Baltimore, Maryland 21202

MEMBERS PRESENT: Lawrence W. Helminiak
Marilyn Jumalon
Wm. Bruce Quackenbush
Jeffrey Ross
Michael Shilling
Joseph Tunney

MEMBERS ABSENT: Sachchida Gupta
Andrew Snyder
I Jean White

STAFF PRESENT: Deborah Irvin-Cromwell, Assistant Executive Director
David R. Finneran, Executive Director
Joel Jacobson, Assistant Attorney General

Call to Order

The meeting was called to Order at 10:10 a.m.

Approval of Minutes

A Motion was made by Commissioner Jumalon, seconded by Commissioner Shilling and unanimously carried that the Minutes of the Commission meeting held on December 3, 2015 be approved without corrections.

PHONE: 410-230-6309 • FAX: 410-962-8482 • TTY USERS, CALL VIA THE MARYLAND RELAY SERVICE
INTERNET: WWW.DLLR.MARYLAND.GOV • E-MAIL: DLOPLMHIC-DLLR@MARYLAND.GOV

LARRY HOGAN, GOVERNOR • BOYD K. RUTHERFORD, LT. GOVERNOR • KELLY M. SCHULZ, SECRETARY

Guaranty Fund Activity Report

The MHIC Guaranty Fund Activity Report dated January 27, 2016 is as follows:

Balance as of July 1, 2015	\$ 888,747.30
Receipts	\$ 756,144.11
Interest	-0-
Disbursements	
Claims	(\$394,519.76)
Refunds	(270.00)
Balance as of December 31, 2015	<u>\$ 1,250,371.65</u>
FMIS Balance	\$1,172,296.65
Difference	\$78,075.00

PSI Exam Results

Below is the examination statistics summary for the month of December 2015 and January 2016.

December 2015

Home Improvement	Candidates			
	Tested	Passed	Failed	Pass %
Contractor	100	81	19	81%
Contractor Spanish	41	23	18	56%
Subcontractor	3	3	0	100%
Subcontractor Spanish	1	0	1	0%
Salesperson	71	52	19	73%
Salesperson Spanish	0			
TOTAL	216	159	57	74%

January 2016

Home Improvement	Candidates Tested	Passed	Failed	Pass %
Contractor	101	70	31	69%
Contractor Spanish	30	20	10	67%
Subcontractor	11	7	4	64%
Subcontractor Spanish	0	0	0	
Salesperson	122	94	28	77%
Salesperson Spanish	0			
TOTAL	264	191	73	72%

Senate Bill 285-Subcontractor Licensing Requirement-Repeal

The Commissioners were provided with a copy of Senate Bill 285. SB 285 is for the purpose of repealing the requirement that a person must have a subcontractor license or a contractor license issued by the Maryland Home Improvement Commission whenever the person acts as a home improvement subcontractor in the State; repealing the application fee, renewal fee, and examination requirement for a subcontractor license; altering the contents of the license application form that must be submitted to the Commission; repealing the authority of the Commission to take disciplinary action against a home improvement subcontractor; altering the circumstances under which payment or compensation may be made for performing or selling a home improvement; repealing the prohibition on a person acting or offering to act as a home improvement subcontractor unless the person has a certain license; altering the contents of a certain notice that must be included in a home improvement contract; making stylistic and conforming changes; altering and repealing defined terms; and generally relating to licensing of subcontractors by the Maryland Home Improvement Commission. The Commissioners discussed the matter and unanimously support SB285.

Public Meeting Notices

The Commissioners discussed the ability to formally publish Board meeting notices on the Commission's website instead of the Maryland Register or The Daily Record. Upon a motion by Mr. Quackenbush and seconded by Ms. Jumalon, the Commission agreed that all future Commission meeting notices be posted on the MHIC website, beginning April 2016.

Chairman Comments

Chairman Tunney announced that Industry member, Marilyn Jumalon has decided not to renew her term as a member of the Commission. Ms. Jumalon has been a member of the Commission since 1998. Mr. Tunney praised her for being dependable, dedicated, committed

and a pleasure to work with. Ms. Jumalon expressed that she has enjoyed her tenure and will truly miss being a part of the Commission.

Directors Comments

Mr. Finneran, informed the Commission that the redesign of the MHIC website is complete and should be up and running by the following week.

Adjournment

The meeting was adjourned at 11:15 p.m.



Joseph Tunney, Chairman



David R. Finneran, Executive Director