

**MINUTES
MARYLAND BOARD OF ARCHITECTS**

DATE: June 22, 2016

PLACE: 500 N. Calvert Street
3rd Floor Conference Room
Baltimore, MD 21202

PRESENT: Diane Cho, Chair
Gary Ey
Paul Edmeades
Magda Westerhout
Stephanie Hopkins
Kevin Sneed

OTHERS PRESENT: Steve Long, Executive Director
James Baseman, Assistant Executive Director
Milena Trust, Assistant Attorney General
Iris Beasley, Board Administrator
John C. Corkill, AIAMD
Andrew Tepper
Stephen Parker

CALL TO ORDER

Diane Cho, Chair, called the meeting to order at 10:15 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Paul Edmeades, seconded by Gary Ey and unanimously carried to approve the May 25, 2016 meeting minutes with a minor correction.

COMPLAINT COMMITTEE REPORT

Gary Ey provided the status of the following complaints:

15-AR-01 offer consent order (CO)	16-AR-14 investigating
16-AR-01 offer revised CO	16-AR-15 offer CO
16-AR-04 closed	16-AR-16 investigating
16-AR-05 offer CO	16-AR-17 closed
16-AR-06 offer CO	16-AR-18 letter to respondent
16-AR-10 closed	
16-AR-13 OAH hearing	

Motion (II) was made by Paul Edmeades, seconded by Kevin Sneed and unanimously carried to accept the Complaint Committee report.

APPLICATIONS FOR ARCHITECT REGISTRATION EXAMINATION

The Board approved the following applications for the Architect Registration Examination:

BABAFEMI OSUNBUNMI
JOHN EDWARD-PORTER
DUSTIN JOHNSTON
KRUTIKA SHAH
EARL MILLER
SAMUEL CULPEPPER
ROCHELLE HEYWORTH

DONAL ROSS SMITH
VIOLTEA FIORINO-SCHWARTZ
LAUREN UHLIG
EMILY RUEGGER
EILEEN LORENZ
SILIKA KONA
KELLY VALIN

A motion (III) was made by Diane Cho, seconded by Magda Westerhout and unanimously carried to approve 14 ARE candidates.

OLD BUSINESS

There was no business to discuss.

NEW BUSINESS

There was no business to discuss.

CORRESPONDENCE

The Board addressed an email from Nancy Berkinshaw-Cohen requesting either emeritus status or an extension for completion of her CPC requirements. The Board denied the emeritus status because Ms. Cohen has been licensed for 22 years instead of the required 25 years. They also denied the CPC extension because she did not meet the requirements of the CPC Regulation. The Board staff will draft a letter to Ms. Berkinshaw-Cohen.

The Board addressed an email from Jasmine Shuh who requested additional time to complete her CPC requirements. Ms. Shuh provided proof of a medical condition and was granted a 5-month extension. The Board staff will draft a letter to Ms. Shuh.

The Board addressed a letter dated June 16, 2016 from Mr. John Corkill. In his letter, Mr. Corkill stated that in a May 25, 2016 letter, another architect asked for the Board's opinion regarding signing/sealing structural designs. Mr. Corkill asked that the Board respond to the architect by affirming that architects may sign and seal structural designs as an "integral part" of the building design.

After a discussion regarding overlapping practices, the Board stated that questions should be dealt with by the code official and the design professional in accordance with the process. Any questions should be referred to the Licensed Design

Professionals' Overlapping Practice Guide for Local Government Officials. The Board advised Mr. Corkill that they are advisory only, and the final decision rests with the local authority.

EXECUTIVE DIRECTOR'S REPORT

Steve Long advised the Board that Martin Smith of NCARB is offering to do outreach in Maryland. He has offered to attend a Board meeting or meet with a Board member in his office in Silver Spring. Paul Edmeades volunteered to meet with Mr. Smith at his Silver Spring office.

Mr. Long advised the Board that a change in the ARE application has been implemented. Previously, a notice was sent to applicants who passed the ARE advising that they could apply for a license. Currently, the applicants are issued a tracking number so that they can apply for a license online.

Mr. Long noted that NCARB has streamlined the ARE. A new testing site will open in Silver Spring. The IPAL program has begun at University of Maryland and Catholic University. The IPAL program is now accepted in 15 NAAB-Accredited schools.

Paul Edmeades advised the Board that NCARB's Annual Meeting went well and all resolutions passed with the exception of #10. He also stated that ARE 5.0 will go into effect on November 1, 2016. The next Regional Summit will be in March 2017 in Jersey City.

BOARD COUNSEL'S REPORT

Milena Trust advised that the bill for the reduction of the emeritus fee is moving forward. She will begin updating the regulations to reflect the change.

Ms. Trust stated that the Board for Professional Engineers is considering a bill to require a minimum amount of education for licensure.

Paul Edmeades asked if the regulations should be revised to accommodate the IPAL program and timing of the exams. Ms. Trust responded that the Board should wait until the new program is in place. Mr. Edmeades suggested that the Board clarify the CPC regulations.

Diane Cho offered that the new committee assignments, i.e., Cynthia Shonaiya to the Complaint Committee, and Magda Westerhout and Stephanie Hopkins to the CPC Review Committee, won't take place until September.

ADJOURNMENT

There being no further business, motion (IV) was made by Magda Westerhout,

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seconded by Paul Edmeades and unanimously carried to adjourn the meeting at 11:20 a.m.