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## **Maryland Board of Architects** **Business Meeting Minutes**

**DATE:** April 26, 2023

**TIME:** 11:00 AM

**LOCATION:** 1100 North Eutaw Street  
5th Floor Conference Room  
Baltimore, MD 21201

**Video conferencing via:** <https://meet.google.com/byw-mkbj-vad>

**By Phone:** (US) +1 234-719-3728 PIN: 756 731 100#

**MEMBERS PRESENT:** Paul Edmeades, Chair  
Cynthia Shonaiya, Vice Chair  
Kevin Sneed, Architect  
Stephanie Hopkins, Consumer Member  
Douglas Polt, Architect  
Mark Flemming, Architect

**ABSENT:** Gary Ey, Consumer Member

**STAFF PRESENT:** Zevi Thomas, Executive Director  
Kenneth Sigman, Board Counsel  
Noraida Lozano, Board Administrator

**OTHERS PRESENT:** John Corkill, Architect

### **Call to Order**

Paul Edmeades, Chair, called the Business Meeting of the Maryland Board of Architects to order, held at 1100 North Eutaw Street, 5th Floor Conference Room Baltimore, MD 21201 at 11:03 am.

### **Approval of Minutes**

The members reviewed the minutes of the Business Meeting held on March 22, 2023. Motion (I) was made by Mr. Polt, seconded by Mr. Sneed, and unanimously carried by the Board to approve the minutes with corrections.

## **Complaint Committee Report**

Ms. Shonaiya presented the following report on behalf of the Complaint Committee:

**03-AR-21 - No Change**

**01-AR-23 - No Change (Pre-charge)**

**02-AR-23 - Opened on 04/20/23, offering a consent order**

Motion (II) was made by Ms. Hopkins, seconded by Mr. Flemming, and carried by the Board to accept the Complaint Committee Report.

## **Review of Applications**

### **Applications for Architectural Registration Exam (A. R. E.)**

Chair Edmeades presented the report for the applicants for Architectural Registration Exam (A.R.E.) and reciprocity.

There were **thirteen (13)** A.R.E. applications administratively approved:

**BANIK MOU, Moumita**  
**BOISMENUE, Christopher**  
**CECCONE, Angelica**  
**ENGILLADO, Gabrielle**  
**GROVE, Jacob**  
**HAWKINS, Matthew**  
**LEVINAS, Jose Salomon**

**LUKAS, Kalia**  
**JESADA, Kimberly**  
**PARRISH, Ariana**  
**SPENCER, Jessica Erin**  
**TOOKALOO, Ardavan**  
**WARFIELD, Lucas**

There were **five (5)** A.R.E applications approved by the Board:

**CHEUNG, Shannon**  
**HUGHES, William**  
**MIU, Roxana**

**SANSONE, Christopher**  
**WEI, Jingzhe**

### **Applications for Reciprocity**

There were **two (2)** applications approved for reciprocity.

**CURTIS, James**

**PHARAMOND, Ann**

Motion (III) was made by Mr. Flemming, seconded by Ms. Hopkins, and unanimously carried by the Board to approve **eighteen (18)** A.R.E. applications, **two (2)** reciprocity applications with **one (1)** pending ARE due to missing architect seal on the ERC form.

## **Old Business**

### **Sunset**

Mr. Thomas confirmed that the sunset extension for the Architects Board was approved and signed on April 11, 2023, for a 5-year period.

### **NCARB Annual Business Meeting - June 15-17, 2023**

Chair Edmeades confirmed the attendance and funding of the following attendees:

Edmeades - Yes, NCARB funding	Polt - Yes, Region II Funding
Thomas - Yes, NCARB funding	Flemming - Yes, will request Region II funding
Hopkins - Yes, Public Member NCARB	Sneed - Yes, NCARB Funding
Shonaiya - Yes, NCARB Funding	Sigman - Will not attend
Ey - Will be funded as a member of the NCARB Board of Directors	

He also announced the following candidates for the Annual Business meeting as follows:

President	Jon Alan Baker
1st Vice President	Kenneth R. Van Tine
2nd Vice President	Edward T. Marley
Treasurer	1) John Patrick Rademacher 2) Richard H. McNeel
Secretary	1) Lenora A. Isom 2) Sylvia Kwan

Chair Edmeades suggested discussing the slate of NCARB candidates at the next scheduled board meeting.

### **Committee Reports**

#### **DEI**

Chair Edmeades stated that he would be contacting Ms. Shonaiya and Mr. Sneed to schedule a meeting.

#### **Board Responsibilities to MD**

Chair Edmeades will send a draft document to Mr. Flemming including his comments on Architectural Licensing Practice. He suggested that a copy of the draft be sent to each member and also to Mr. Sigman. Mr. Flemming agreed with his suggestion.

#### **Code Officials**

Chair Edmeades and Ms. Hopkins agreed to discuss the Code Officials draft document with Mr. Polt and send a copy to other Design Boards.

### **Correspondence - NONE**

### **Executive Director's Report**

Mr. Thomas reported that the Certified Interior Designers and the Landscape Architects Boards also received their sunset extension officially on Apr 11, 2023.

He also announced that Mr. Gregory Morgan's last day as Commissioner for the Division of Occupational and Professional Licensing will be May 9, 2023.

He reminded the Board of the submission of the voting delegates for the upcoming NCARB Annual Business Meeting. The Board agreed that Mr. Sneed and Mr. Flemming to be designated official delegate and alternate official delegate, respectively, for the 2023 NCARB Annual Business Meeting.

**Board Counsel’s Report - NONE**

**New Business**

Ms. Shonaiya reminded the Board that Mr. Ey’s appointment as Board Member will expire soon. She suggested that the Board should appoint a new member of the Complaint Committee as his replacement. Chair Edmeades recommended putting this item on the agenda for the next Board meeting.

**Adjournment**

There being no further business to discuss, Motion (VI) was made by Ms. Hopkins, seconded by Mr. Polt, and unanimously carried out by the Board to adjourn the meeting at 12:02 pm.

The next Board Meeting will be on May 24, 2023, Wednesday at 11:00 am

\_\_\_\_\_ With Corrections

\_\_\_\_\_ **X** Without Corrections

**(Signature on File)**

**Paul Edmeades, Chair**

**05/24/2023**

**Date**