

**COMMISSION OF REAL ESTATE APPRAISERS, APPRAISAL MANAGEMENT COMPANIES
AND HOME INSPECTORS
500 N. CALVERT STREET, 3rd Floor
BALTIMORE, MD 21202
(410) 230-6165 or (410)230-6363**

**APPLICATION FOR COURSE APPROVAL – HOME INSPECTOR CONTINUING
PROFESSIONAL COMPETENCY COURSE**

General Information: For administrative review prior to the education, training, or course offering, an application must be received not later than 30 days in advance of the date the education, training, or course offering is expected to be offered.

Providers must remit an outline of the major topics contained in the course, with the number of classroom hours devoted to each specific topic. A continuing professional competency course must meet the requirements set forth pursuant to COMAR 09.36.08. The following general subject matter areas are acceptable to the extent that they contribute directly to the expertise of home inspectors or the provision of home inspection services regulated by the Commission: home inspection report writing; home inspection code of ethics; home inspection standards of practice; structural systems; exterior systems; interior systems; roofing systems; plumbing systems; electrical systems; air conditioning systems; insulation and ventilation systems; fireplace and solid burning systems; heating systems; and environmental hazards.

The Commission's approval of a continuing professional competency course requires the following:

- (1) The course is at least one hour (50-minute instruction period) in length;**
- (2) The program is conducted by a qualified instructor;**
- (3) A record of attendance is preserved;**
- (4) The sponsor agrees to admit a member of the Commission on request to monitor the program; and**
- (5) The course completion certificate must identify the name of the student, the name of the course provider, the name of the course, the number of hours of training, the location of the course, and the date(s) of course.**

Course Sponsor: _____

Name of Provider: _____

Address: _____

Contact Person: _____ Telephone () _____

Course Title: _____

Number of Hours: _____

Location of Course: _____

Name of Instructor: _____

I understand that I am required to maintain on file a written approval from the MCREAHI prior to commencing the above titled course offering for credit.

Signature of Applicant

Date