**Benchmarks of Success for Maryland’s Workforce System**

Professional Development and Technical Assistance Committee

June 16, 2021

Virtual meeting

Call-in: 405-267-1708

Google Hangout: meet.google.com/syd-pgso-eft PIN:

**Agenda**

1. Welcome
2. Module 3 Launch was a success

* **Launched June 7th. No issues to report.**

1. GWDB Module 3 demonstration at GWDB meeting

* The board meeting demonstration was successful as well.

1. Module 4 review

* Based on feedback, we will be using the longer version **Team agrees that the longer version will be submitted to the Alignment Committee for review and approval.**
* A companion document pdf was requested. Is anyone able to help with that? We have about a 30-day window to complete if possible. **This will be the first companion document that will be submitted to accompany training modules. Jeana will work with John to format the document once it’s compiled. Erica K. and Francisco will also assist John.**
* What feedback / tweaks do you have for this module **Looking into compiling a resource document pinpointing some of the major content areas of the training.**

1. New user registration and user removal process – Reiteration

* New registrations and removals should be sent directly to me
* Non-State additions require just name and email address.
* State additions require W# along with name and email address

1. Closing

**There is talk about moving to in-person meetings starting later this year. There isn’t information whether there will still be a virtual option for attending. This is all still in the works. Stay tuned for additional information once John gets it.**

* Dismiss