**Benchmarks of Success for Maryland’s Workforce System**

**Communications Committee (CC)**

December 5, 2019 | 10 a.m. – 11:30 a.m.

Conference Call

**AGENDA**

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1. Opening
	1. Welcome and introductions
	2. Floor open for committee members to share any news

1. Old Business
	1. WIOA Alignment Group Updates from November
	2. Updates of Action Items for November
		* November Newsletter
		* MD THINK
		* Distribution of Collateral Materials
		* Roadshow Schedule for 2020
		* Roadshow Content Development
		* Website Updates
2. New Business
	1. Review/Approval of 2020 Committee Charter
	2. Review of Proposed 2020 Meeting Schedule
	3. Newsletter Sign-up
	* Discussion of 2020 Global Workplan
	* Requests from other Committees
	* Brainstorming Ideas
3. Next Steps

Next Meeting: January 9, 2020 – 10 a.m. – 11:30 a.m.